



2020-01
Titus County Commissioners' Court
Mt. Pleasant, Texas

BE IT RESOLVED ON THIS 8th DAY OF JUNE, 2020 BY THE COMMISSIONERS COURT OF TITUS COUNTY, TEXAS REGARDING THE 2020 HELP AMERICA VOTE ACT (HAVA) CARES ACT AND THE HAVA ELECTION SECURITY SUB-GRANTS TO TEXAS COUNTIES:

- Titus County Commissioners Court agrees that the expenditure of the funds will be in accordance with applicable federal and state law and any agreement between Titus County and the State of Texas, Office of the Secretary of State as authorized under Section 101 of the Help America Vote Act of 2002 and in consultation and agreement with the county election Official(s) as defined in Sections 12.001 and 31.091 of the Texas Election Code.
- Titus County Commissioners Court agrees to assign a single point of contact (SPOC) to act on behalf of the county in communicating with the Office of the Secretary of State, including the submission of all necessary reports.
- Titus County Commissioners Court agrees claims against the fund shall be audited and approved in the same manner as other claims against the county before they are paid.
- Titus County Commissioners Court agrees that it will not consider the availability of the funds in adopting the county budget.
- Titus County Commissioners Court agrees that in the event of loss, misuse, or noncompliance pursuant to any grant award agreement with the Secretary of State, Titus County Commissioners Court assures that the funds will be returned to the Office of the Secretary of State in full.

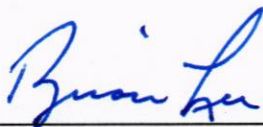
WE, THE UNDERSIGNED ARE IN AGREEMENT WITH THESE TERMS.


Al Riddle- Commissioner Precinct 1


Dana Applewhite- Commissioner Precinct 3


John Fitch- Commissioner Precinct 2


Jimmy Parker- Commissioner Precinct 4


Brian Lee- Titus County Judge





Sub-grants to Counties

GRANT AGREEMENTS

Federal Portion

Required Match

2020 HAVA CARES Act Grant

Awarded based on 2020
Chapter 19 allocations (voter
registration statistics)

20%
May use 2020 Chapter 19
funds or county funds

HAVA Election Security Grant

\$120,000

(Federal Amount - \$40,000)
* 20%

6/3/2020

Texas Secretary of State





Grant Periods

GRANT AGREEMENTS

2020 HAVA CARES
Act Grant

HAVA Election
Security Grant

Submission Deadline

6/15/2020

TBD

Grant Period Start Date

3/28/2020

12/21/2019

Grant Period End Date

11/30/2020

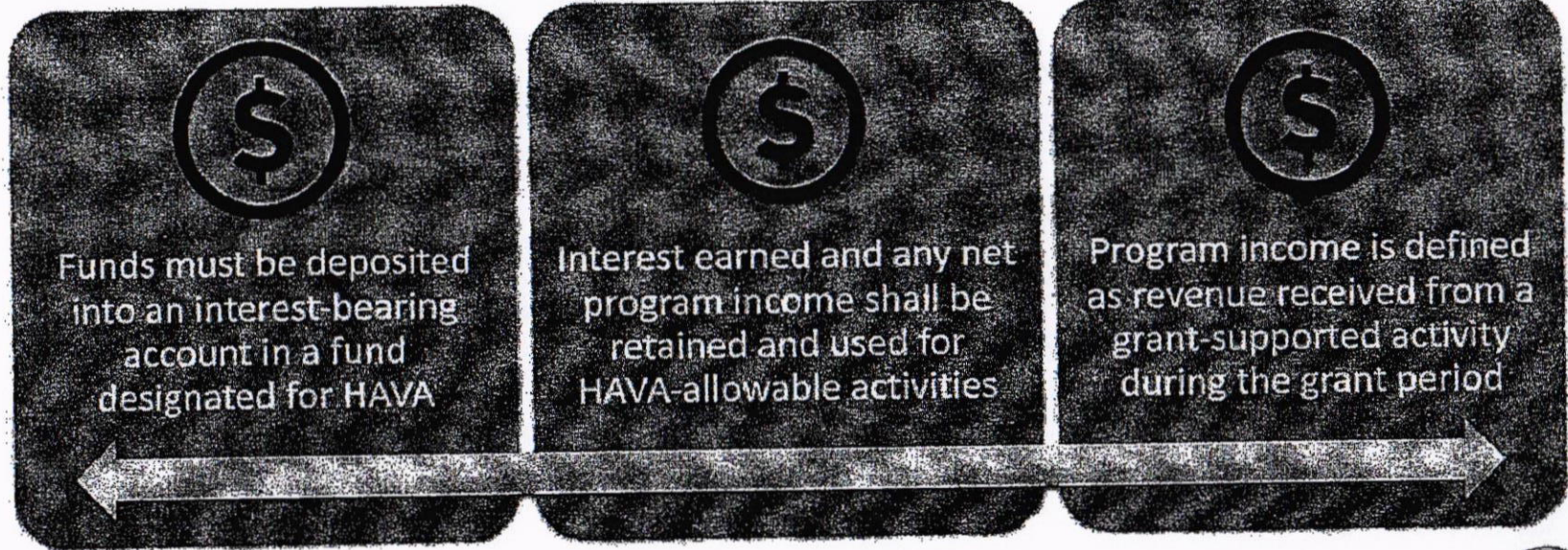
12/31/2021

6/3/2020

Texas Secretary of State



Receipt of Funds



Titus County - Chapter 19 Main Menu

Funds Availability Summary		
FY2018 Balance:	\$1,843.86	Lapse on August 31, 2020
FY2019 Balance:	\$668.30	Lapse on August 31, 2021
Pending request(s) Total	< \$0.00 >	
Currently Available:	\$2,512.16	

Select a Chapter 19 activity from links below

[Make a Request for Reimbursement](#)

[Check Status of Request](#)

[View Ledger](#)

[Activity Statement](#)

[Upload Documentation](#)

Chapter 19 Funds
Available

Titus Co Eligibility

Titus County	2020 CARES Act Grant	2018 Election Security Grant	2020 Election Security Grant
Federal Amount	\$27,535.42	\$40,000	\$80,000
Required Match	\$5,507.08	\$0	\$16,000
Purpose Areas	<ul style="list-style-type: none"> Voting Processes: Additional costs for printing and mailing ballots, ballot tracking software, high speed scanners, letter opening equipment, registration list activities to improve the accuracy and currency of registrant addresses Staffing: Additional poll workers, election office staff diverted to pandemic response, temporary staff Security and Training: Pre- and post-election cleaning of polling places, staff and poll worker training on prevention processes Communications: Notifying public of voter registration requirements, ballot request options, precautions or voting procedures Supplies: Additional laptops, mobile IT equipment, cleaning supplies, personal protective equipment (PPE) 	<ul style="list-style-type: none"> Voting Equipment: Upgrades and replacement equipment - must be HAVA-compliant and paper verifiable Election Auditing: Costs to conduct review after polls close for the purpose of determining whether the votes were counted accurately Voter Registration Systems: Costs to enhance voter registration system security Cyber Security: Security enhancements to protect the election process Communications: Costs needed to communicate with the public regarding election security 	

5,507.08
 2512.16 CH19

 2994.92

120,000.-
 27,535.42

 147,535.42 total
 \$
 avail

 18,994.92 max
 expenditure
 by
 County

2020 CARES Act Funding Purposes

- **Voting Processes:** Additional costs for printing and mailing ballots, ballot tracking software, high-speed scanners, letter opening equipment, registration list activities to improve the accuracy and currency of registrant addresses
- **Staffing:** Additional poll workers, election office staff diverted to pandemic response, temporary staff
- **Security and Training:** Pre- and post-election cleaning of polling places, staff and poll worker training on prevention processes
- **Communications:** Notifying public of voter registration requirements, ballot request options, precautions or voting procedures
- **Supplies:** Additional laptops, mobile IT equipment, cleaning supplies, personal protective equipment (PPE)

Election Security Funding Purposes

- **Voting Equipment:** Upgrades and replacement equipment – must be HAVA-compliant and paper verifiable
- **Election Auditing:** Costs to conduct review after polls close for the purpose of determining whether the votes were counted accurately
- **Voter Registration Systems:** Costs to enhance voter registration system security

- **Cyber Security:** Security enhancements to protect the election process (e.g., remediation from election security assessments)
- **Communications:** Costs needed to communicate with the public regarding election security

If you have any additional questions, please contact the Election Funds Management team at EFMAdmin@sos.texas.gov.

ORIGINAL EMAIL

From: Elections Internet

Sent: Friday, May 15, 2020 11:41 AM

Subject: MASS EMAIL -- (CJ/CC/VR/EA/FO - 1,417) -- 2020 Help America Vote Act (HAVA) Cares Act Sub-grant to Texas Counties

Dear County Judges, Election Officials, and Financial Officers,

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act) includes \$400 million in new Help America Vote Act (HAVA) emergency funds, made available to states to prevent, prepare for, and respond to the coronavirus for the 2020 federal election cycle. Texas received a total of \$24,546,840 in federal funds. The Secretary of State has elected to sub-grant all of the funds to Texas counties. Accordingly, a grant award notice has been sent to each county judge via DocuSign today.

A few items to note in executing the grant agreement:

Allocations: The amount awarded to the county is based on voter registration activity for the most recent voting year as defined in Chapter 19 of the Texas Election Code. The Federal funds must be matched at 20% using county funds. Pursuant to Section 19.004 of the Texas Election Code, the Secretary of State has determined that Chapter 19 funds entitled to the county may be used to meet the cash match requirement. The county may choose to use other county funds in combination with, or replacement of, Chapter 19 funds.

Grant Period: Any eligible expenditure incurred from March 28, 2020 to November 30, 2020 is payable from the grant.

Purpose Areas: Voting Processes - Additional costs for printing and mailing ballots, ballot tracking software, high speed scanners, letter opening equipment, registration list activities to improve the accuracy and currency of registrant addresses; Staffing - Additional poll workers, election office staff diverted to pandemic response, temporary staff; Security and Training - Pre- and post-election cleaning of polling places, staff and poll worker training on prevention processes; Communications - Notifying the public of voter registration requirements, ballot request options, precautions or voting procedures; and, Supplies - Additional laptops, mobile IT equipment, cleaning supplies, personal protective equipment (PPE). **All expenditures under this grant must comply with applicable federal and state laws, the grant agreement between the county and the Secretary of State, and any other applicable regulations and procedures.**

Grant Award Process: 1) SOS sends the grant award notice via DocuSign to the county judge. 2) Commissioners Court must pass a resolution prior to the agreement being signed by the judge (the required resolution language is included in the "grant assurances" in the DocuSign agreement and is included at the end of this email). 3) County Judge completes the agreement and attaches the resolution (follow the instructions in DocuSign). 4) SOS issues payment to the county. Payments will be issued using the county vendor ID and a designated mail code, which is required to be provided in the grant award notice. If you are unsure of what mail code to use, please contact your county treasurer/auditor.

Additional Details Regarding Not Receiving DocuSign Emails (only the county judge receives the DocuSign email):

1. Check to see if the email landed in the Junk or Spam folder.
2. Add the following email addresses as Safe Senders (aka Trusted Senders) to the email client. These are the DocuSign system sending email addresses:
 - dse@docusign.net

- dse_demo@docusign.net
- dse_na2@docusign.net
- dse_na3@docusign.net
- dse_eu1@docusign.net
- dse@eumail.docusign.net
- dse@camail.docusign.net
- dse@aumail.docusign.net
- dse_staging@docusign.net

3. Request that your IT department allow emails from the domains @docusign.net & @docusign.com.
4. If the email is still not received, contact EFMAdmin@sos.texas.gov.

Required Resolution Language:

A resolution from the county Commissioners Court must be on file with the Secretary of State that includes, at a minimum, the following statements (the same resolution may be used for any HAVA funds awarded to the county provided the statements remain true and correct):

_____ Commissioners Court agrees that the expenditure of the funds will be in accordance with applicable federal and state law and any agreement between _____ County and the State of Texas, Office of the Secretary of State as authorized under Section 101 of the Help America Vote Act of 2002 and in consultation and agreement with the county election official(s) as defined in Sections 12.001 and 31.091 of the Texas Election Code.

_____ Commissioners Court agrees to assign a single point of contact (SPOC) to act on behalf of the county in communicating with the Office of the Secretary of State, including the submission of all necessary reports.

_____ Commissioners Court agrees claims against the fund shall be audited and approved in the same manner as other claims against the county before they are paid.

_____ Commissioners Court agrees that it will not consider the availability of the funds in adopting the county budget.

_____ Commissioners Court agrees that in the event of loss, misuse, or noncompliance pursuant to any grant award agreement with the Secretary of State, _____ Commissioners Court assures that the funds will be returned to the Office of the Secretary of State in full.

If you have any additional questions, please contact the Election Funds Management team at EFMAdmin@sos.texas.gov.

Keith Ingram
 Director, Elections Division
 Office of the Secretary of State
 800-252-VOTE(8683)
www.sos.state.tx.us/elections/index.shtml
 For Voter Related Information, please visit:



The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and consult with an attorney when your legal rights are involved.

From: Elections Internet <Elections@sos.texas.gov>
Sent: Monday, June 1, 2020 2:59 PM
Subject: MASS EMAIL -- (CJ/CC/VR/EA/FO - 1,417) -- ** UPDATE ** 2020 Help America Vote Act (HAVA) Cares Act Sub-grant to Texas Counties

1) HAVA CARES Act Grant Update

- a) VOIDED Grants: If we need clarification or changes to a grant award notice that has been submitted, we will need to "void" the grant award notice. Do not be alarmed as you will receive a new DocuSign grant award notice. You'll need to complete the new award agreement making the necessary changes.
- b) Common Errors and Cautions:
 - i) A number of counties have indicated they plan to use funds for communication costs related to voter registration requirements. Keep in mind "get out the vote" activities are NOT eligible. The only voter registration requirements that can be addressed are requirements impacted by COVID-19 (see "Funding Eligibility Questions" below).
 - ii) It seems there is confusion on the "Mail Code" field in the grant award notice. This is a 3-digit code used to route the payment in the Uniform Statewide Accounting System. Consult with your county financial officer first, and then EFM if you still have questions.
 - iii) If you are using Chapter 19 funds to meet the match requirement, those funds are coming from, not in addition to, your Chapter 19 allotment.
 - iv) You cannot enter an amount in the "Chapter 19 Matching Funds" field that is greater than the required match (20% of the federal funds).
 - v) If you are using Chapter 19 funds only to meet the match requirement and no other county funds will be used, only enter that amount in the "Chapter 19 Matching Funds" field. You do not need to enter an amount in the "County Matching Funds" field.
 - vi) Matching funds are considered part of the grant award and can only be used for eligible purposes under the grant award, regardless of the source of the matching funds. Accordingly, if you use Chapter 19 funds as the match, you cannot use those funds for a voter registration activity that is not eligible under the CARES Act.
 - vii) Make sure the resolution passed in Commissioners Court is attached. Without this document, the agreement must be voided and completed again.

2) HAVA Election Security Grant Update

- a) After SOS announced the availability of the HAVA Election Security grant money during a webinar on May 12, 2020, the US Election Assistance Commission (EAC) informed the states that they are considering combining the 2018 and 2020 HAVA Election Security grants into one grant. This will impact how the state sub-grants the funds.
- b) The EAC has not made a final decision. Once they do, SOS will issue notice of grant awards to counties that have completed an election security assessment.

3) Receipt of Funds

- a) All funds must be deposited into an interest-bearing account in a fund designated for HAVA funds.

- b) Interest earned on this award's funds and any net program income shall be retained in the fund and used for allowable activities described in Section 101 of HAVA.
- c) Program Income is defined as revenue received from a grant-supported activity during the grant period, such as fees from the use or rental of real or personal property acquired with grant funds.

4) Funding Eligibility Questions

- a) To be eligible, all expenditures must be consistent with federal and state law, necessary, reasonable, and allocable under the grant.
- b) To be 100% allocable to the grant, the expenditure must be used exclusively for an eligible purpose under the grant. For example, if a county purchases automatic letter opening equipment and that equipment is only utilized 50% of the time for grant-related activities, only 50% of the cost can be allocated to the grant.
- c) The necessity and reasonableness of each expense must be documented. For example, if it is a HAVA CARES Act expense, such as additional workers, the county needs to be prepared to substantiate the increase against normal staffing levels. In the case of HAVA Election Security funds, the need must be documented, e.g., the election security assessment or some other evaluation process.
- d) For an expense to be eligible, the answer to the following questions MUST be yes:

HAVA CARES Act Grant	HAVA Election Security Grant
<ul style="list-style-type: none"> ✓ Is the expense in response to COVID-19's impact on elections? ✓ Is the expense outside of the county budget? ✓ Is the expense consistent with all applicable federal and state laws? 	<ul style="list-style-type: none"> ✓ Is the expense in response to election security needs? ✓ Is the expense outside of the county budget? ✓ Is the expense consistent with all applicable federal and state laws?

5) Eligible Equipment

- a) Equipment consistent with the standards outlined above are generally eligible.
- b) For certain election equipment, the county must receive written approval from SOS prior to executing a contract with a vendor (Section 123.035 of the Texas Election Code).
- c) Below is a list of equipment that requires SOS approval if the county has not purchased it before. If it is equipment that the county has purchased in the past and SOS has already sent an approval letter (the county simply wants to purchase more units), an additional approval letter from SOS is not necessary. Also below is an indication as to the eligibility of each piece of equipment/software under the grants.

Description	Voting System Component	Version	CARES Act	Election Security
Election Systems & Software – EVS 6.1.0.0	ExpressTouch	1.0.3.0	N	Y
Election Systems & Software – EVS 6.1.0.0	DS200 (HW 1.2)	2.30.0.0	N	Y
Election Systems & Software – EVS 6.1.0.0	DS200 (HW 1.3)	2.30.0.0	N	Y
Election Systems & Software – EVS 6.1.0.0	DS450	3.4.0.0	Y	Y
Election Systems & Software – EVS 6.1.0.0	DS850	3.4.0.0	Y	Y
Election Systems & Software – EVS 6.1.0.0	ExpressVote (HW 1.0)	4.0.0.0	N	Y

Election Systems & Software – EVS 6.1.0.0	ExpressVote (HW 2.1)	4.0.0.0
Election Systems & Software – EVS 6.1.0.0	ExpressVote XL (HW 1.0)	1.0.3.0
Election Systems & Software – EVS 6.1.0.0	ElectionWare	6.0.0.0
Election Systems & Software – EVS 6.1.0.0	ExpressVote Activation Card Printer	N/A
Election Systems & Software – EVS 6.0.4.0	ExpressTouch	1.0.3.0
Election Systems & Software – EVS 6.0.4.0	DS200	2.17.4.0
Election Systems & Software – EVS 6.0.4.0	DS450	3.1.1.0
Election Systems & Software – EVS 6.0.4.0	DS850	3.1.1.0
Election Systems & Software – EVS 6.0.4.0	ExpressVote (HW 1.0)	1.5.2.0
Election Systems & Software – EVS 6.0.4.0	ExpressVote (HW 2.1)	2.4.5.0
Election Systems & Software – EVS 6.0.4.0	ExpressVote XL (HW 1.0)	1.0.3.0
Election Systems & Software – EVS 6.0.4.0	ElectionWare	5.0.4.0
Election Systems & Software – EVS 6.0.4.0	ExpressVote Activation Card Printer	N/A
Election Systems & Software – EVS 6.0.2.0	ExpressTouch	1.0.0.0
Election Systems & Software – EVS 6.0.2.0	DS200	2.17.0.0
Election Systems & Software – EVS 6.0.2.0	DS450	3.1.0.0
Election Systems & Software – EVS 6.0.2.0	DS850	3.1.0.0
Election Systems & Software – EVS 6.0.2.0	ExpressVote (HW 1.0 & 2.1)	1.5.0.0/2.4.0.0
Election Systems & Software – EVS 6.0.2.0	Electionware	5.0.1.0
Election Systems & Software – EVS 6.0.2.0	ExpressVote Activation Card Printer	N/A
Election Systems & Software – EVS 6.0.2.0	ExpressVote XL	1.0.0.0
Election Systems & Software – EVS 6.0.0.0	ExpressTouch	1.0.0.0
Election Systems & Software – EVS 6.0.0.0	DS200	2.17.0.0
Election Systems & Software – EVS 6.0.0.0	DS450	3.1.0.0
Election Systems & Software – EVS 6.0.0.0	DS850	3.1.0.0
Election Systems & Software – EVS 6.0.0.0	ExpressVote HW 1.0	1.5.0.0
Election Systems & Software – EVS 6.0.0.0	ExpressVote HW 2.1	2.4.0.0
Election Systems & Software – EVS 6.0.0.0	Electionware	5.0.0.0
Election Systems & Software – EVS 6.0.0.0	ExpressVote Activation Card Printer	N/A
Election Systems & Software – EVS 5.2.4.0	ElectionWare	4.7.1.4
Election Systems & Software – EVS 5.2.4.0	ExpressVote HW 1.0	1.4.1.7
Election Systems & Software – EVS 5.2.4.0	ExpressVote HW 2.1	2.4.2.0
Election Systems & Software – EVS 5.2.4.0	AutoMARK Voter Assist Terminal	1.8.6.1
Election Systems & Software – EVS 5.2.4.0	DS200	2.12.2.0
Election Systems & Software – EVS 5.2.4.0	DS850	2.10.2.0
Election Systems & Software – EVS 5.2.4.0	DS450	3.0.0.0
Election Systems & Software – EVS 5.2.2.0	ElectionWare	4.7.1.1
Election Systems & Software – EVS 5.2.2.0	ExpressVote	1.4.1.2
Election Systems & Software – EVS 5.2.2.0	AutoMARK Voter Assist Terminal	1.8.6.1
Election Systems & Software – EVS 5.2.2.0	DS200	2.12.1.0
Election Systems & Software – EVS 5.2.2.0	DS850	2.10.2.0
Election Systems & Software – EVS 5.2.2.0	DS450	3.0.0.0
Election Systems & Software – EVS 5.4.0.0	ElectionWare	4.8.0.0
Election Systems & Software – EVS 5.4.0.0	ExpressVote HW Rev 2.1	2.1.0.0
Election Systems & Software – EVS 5.4.0.0	AutoMARK	1.8.7.0
Election Systems & Software – EVS 5.4.0.0	DS200	2.14.0.0
Election Systems & Software – EVS 5.4.0.0	DS850	2.11.1.0

N	Y
N	Y
Y	Y
N	Y
N	Y
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Y	Y
Y	Y
N	Y
N	Y
Y	Y
Y	Y
N	Y
N	Y
Y	Y

Hart - Verity Voting 2.3	Verity Central	2.3.1	Y	Y
Hart - Verity Voting 2.3	Verity Election Management	2.3.1	Y	Y
Hart - Verity Voting 2.3	Verity Scan	2.3.1	N	Y
Hart - Verity Voting 2.3	Verity Touch Writer with Access	2.3.1	N	Y
Hart - Verity Voting 2.3	Verity Controller	2.3.1	N	Y
Hart - Verity Voting 2.3	Verity Touch	2.3.1	N	Y
Hart - Verity Voting 2.3	Verity Touch with Access	2.3.1	N	Y
Hart - Verity Voting 2.3	Verity Touch Writer Duo	2.3.1	N	Y
Hart - Verity Voting 2.0	Verity Central	2.0.2	Y	Y
Hart - Verity Voting 2.0	Verity Election Management	2.0.2	Y	Y
Hart - Verity Voting 2.0	Verity Scan	2.0.3	N	Y
Hart - Verity Voting 2.0	Verity Touch Writer with Access	2.0.3	N	Y
Hart - Verity Voting 2.0	Verity Controller	2.0.3	N	Y
Hart - Verity Voting 2.0	Verity Touch	2.0.3	N	Y
Hart - Verity Voting 2.0	Verity Touch with Access	2.0.3	N	Y
Hart - Verity Voting 1.0	Verity Election Management	1.0.3	Y	Y
Hart - Verity Voting 1.0	Verity Central	1.0.3	Y	Y
Hart - Verity Voting 1.0	Verity Scan	1.0.3	N	Y
Hart - Verity Voting 1.0	Verity Touch	1.0.3	N	Y
Hart - Verity Voting 1.0	Verity Touch with Access	1.0.3	N	Y
Hart - Verity Voting 1.0	Verity Touch Writer with Access	1.0.3	N	Y

6) ePollbooks are eligible under both HAVA CARES Act and HAVA Election Security grants provided the expenditure meets all of the stipulations of the related award agreement, applicable federal and state laws, and advisement provided in this communication. Below is a list of ePollbooks and signature devices reviewed and certified by our office.

Vendor	Item	Description
ContentActive	Harris County ContentActive E-Pollbook	Software
ContentActive	Apple iPad	Hardware - Pollbook Device
Tenex	Precinct Central 4.2.2	Software
Tenex	Apple iPad 6th Gen	Hardware - Pollbook Device
Tenex	Apple iPad 7th Gen	Hardware - Pollbook Device
Votec	VoteSafe 1.0.34	Software
Votec	Acer TravelMate Laptop	Hardware - Pollbook Device
Votec	MicroCom Tablet	Hardware - Pollbook Device
Knowink	Poll Pad 2.4.9	Software
Knowink	Apple iPad Air	Hardware - Pollbook Device
Knowink	Apple iPad Air 2	Hardware - Pollbook Device
Knowink	Apple iPad 4th Gen	Hardware - Pollbook Device
Knowink	Apple iPad 5th Gen	Hardware - Pollbook Device
Knowink	Apple iPad 6th Gen	Hardware - Pollbook Device
Knowink	Apple iPad 7th Gen	Hardware - Pollbook Device
Election Systems & Software	ExpressPoll 7.1.5.1	Software
Election Systems & Software	Microsoft Surface Go	Hardware - Pollbook Device
Montgomery County	Montgomery County Elections eVote 2.2.3.8	Software
Montgomery County	Pollbook 430 Laptop	Hardware - Pollbook Device